

School Name: Patapsco		Principal: Dillon	Date: October 21, 2016					
IEQ Team Leader: Hlavka								
Room Number or Location/Name:	Comments for this room:	Observation:	Observations for Adjacent Grounds	ADMIN	CUSTODIAL	FACILITIES	COMMENTS/WORK ORDER	COMPLETION DATE
A8		1A. TEMPERATURE: Uncomfortable				X	HVAC Assigned	Ongoing
A8		1. ODOR: Unusual or offensive odors			X			11-22-16
B Hallway		1A. TEMPERATURE: Uncomfortable				X	HVAC Assigned	Ongoing
D Hallway		1A. TEMPERATURE: Uncomfortable				X	HVAC Assigned	Ongoing
A7		2. AIR FRESHENERS: Present		X			Teacher Removed	11-22-16
B2		2. AIR FRESHENERS: Present		X			Teacher Removed	11-22-16
A8		3. FOOD: Food, dirty lunch boxes, etc. left in room		X			Teacher Completed	11-22-16
A Hallway		6: CLEANLINESS: Dust, trash			X		Custodian Assigned	Ongoing
B Hallway		6: CLEANLINESS: Dust, trash			X		Custodian Assigned	Ongoing
D Hallway		6: CLEANLINESS: Dust, trash			X		Custodian Assigned	Ongoing
A Hallway		8: CEILING TILES: Stained, broken, holes, painted			X		Building Services	12-2-16
B Hallway		8: CEILING TILES: Stained, broken, holes, painted			X		Building Services	12-2-16
D Hallway		8: CEILING TILES: Stained, broken, holes, painted			X		Building Services	12-2-16
Front Office		8: CEILING TILES: Stained, broken, holes, painted			X		Building Services	12-2-16
Student Services	Black residue on metal strip around ceiling tile	9. WATER INTRUSION: Signs of water damage/mildew/ paint irregularities (ceilings, walls, doors, windows, etc.)			X		Building Services	12-2-16
A6	Water in lights, stained tiles	10. CONDENSATION: Condensation or other evidence of humidity (ceilings, walls, doors, windows, etc.)				X	Building Services	12-2-16
B7	Water in lights, stained tiles	10. CONDENSATION: Condensation or other evidence of humidity (ceilings, walls, doors, windows, etc.)				X	Building Services	12-2-16
D5	Water in lights, stained tiles	10. CONDENSATION: Condensation or other evidence of humidity (ceilings, walls, doors, windows, etc.)				X	Building Services	12-2-16
D6	Water in lights, stained tile	10. CONDENSATION: Condensation or other evidence of humidity (ceilings, walls, doors, windows, etc.)				X	Building Services	12-2-16
Science Storage Closet	Fertilizer, card board boxes (broken down)	14. CHEMICAL/MATERIALS: Improperly stored materials/chemicals		X			Teacher Completed	11-22-16
A3	Water in lights, stained tiles	10. CONDENSATION: Condensation or other evidence of humidity (ceilings, walls, doors, windows, etc.)				X	Building Services	12-2-16
Student Services	Cracks in walls	9. WATER INTRUSION: Signs of water damage/mildew/ paint irregularities (ceilings, walls, doors, windows, etc.)				X	Building Services/Painting	12-14-16
A6	Stain on carpet	15. FLOORS: Floor coverings not level or secure (tile, carpets, wood board, etc.)				X	Building Services/Flooring, work order #25663	
D1	Cut in carpet	15. FLOORS: Floor coverings not level or secure (tile, carpets, wood board, etc.)				X	Carpentry Completed	12-2-16
Science Storage Closet		15. FLOORS: Floor coverings not level or secure (tile, carpets, wood board, etc.)			X		Custodian Assigned	3-1-17
Media Center AV Room		3. FOOD: Food, dirty lunch boxes, etc. left in room		X			Teacher Completed	11-14-16
F4	Sensor blocked when door is open	5: TEMPERATURE SENSORS: Blocked			X		Custodian Assigned	3-1-17
Gym-PE Closet/Office		6: CLEANLINESS: Dust, trash			X		Custodian Assigned	Ongoing

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E1	Dust behind pc's	6: CLEANLINESS: Dust, trash			X		Custodian Assigned	3-1-17
E2	Cobwebs	6: CLEANLINESS: Dust, trash			X		Custodian Assigned	3-1-17
F1	Dust vent along base	6: CLEANLINESS: Dust, trash			X		Custodian Assigned	3-1-17
F3	Along base	6: CLEANLINESS: Dust, trash			X		Custodian Assigned	3-1-17
F5	Cobwebs	6: CLEANLINESS: Dust, trash			X		Custodian Assigned	3-1-17
E6	Base boards	6: CLEANLINESS: Dust, trash			X		Custodian Assigned	3-1-17
Media AV Room	Dust/mop floor	6: CLEANLINESS: Dust, trash			X		Custodian Assigned	3-1-17
F7 Teacher Workroom		6: CLEANLINESS: Dust, trash			X		Custodian Assigned	Ongoing
Media		8: CEILING TILES: Stained, broken, holes, painted			X		Building Services	12-2-16
F1		8: CEILING TILES: Stained, broken, holes, painted			X		Building Services	12-2-16
E6		8: CEILING TILES: Stained, broken, holes, painted			X		Building Services	12-2-16
E2		8: CEILING TILES: Stained, broken, holes, painted			X		Building Services	12-2-16
F7 Teacher Workroom	Cover cage	8: CEILING TILES: Stained, broken, holes, painted			X		Building Services	12-2-16
F2		8: CEILING TILES: Stained, broken, holes, painted			X		Building Services	12-2-16
Hall by F1	Sprinkler head	8: CEILING TILES: Stained, broken, holes, painted			X		Building Services	12-2-16
Boys locker room	Missing insulation around tile	9. WATER INTRUSION: Signs of water damage/mildew/ paint irregularities (ceilings, walls, doors, windows, etc.)				X	Plumbing Completed	12-5-16
F4	Copper pots	11. FURNITURE/APPLIANCES: Non-issued HCPSS furniture and appliances		X			Teacher Assigned	3-1-17
F7 Teacher Workroom	Opening around floor base	13. AIR GAPS: Structural or physical gaps around exit doors				X	Building Services	12-2-16
Boys/Girls Locker Room	Locker rooms used as storage. Drains not accessible.	19. SINKS/ FOUNTAIN: Drain slowly, work improperly, leaks		X			Teacher Assigned	3-1-17
Media Workroom Closets	Light fixture covers	23. ELECTRICAL: Electrical outlets not secured, cover missing, frayed wires on equipment				X	Electrical	11-4-16
Exterior	Debris around exterior		28. LITTER		X		Custodian Assigned	Ongoing
Exterior	Propane tank and fencing, not trees		32. TREES: Provides access to roof			X	Building Services Assigned, work order #12720	
Cafeteria	Doors open during recess		35. EXTERIOR DOORS: Not closed	X			Teacher Assigned	3-1-17
Exterior	Facing Rt 40, expansion between sidewalk and building & expansion running from base up facade					X	Building Services Assigned, work order #25679	
Exterior	Power wash exterior facing portables					X	Building Services Assigned, work order #25658	
Exterior	Patch concrete right of entrance to school					X	Building Services Assigned, work order #25676	
Exterior	Cover missing from electrical outlet, back of building, right side walk					X	Building Services Assigned, work order #25661	

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Exterior	Exterior wall by kitchen deteriorating					X	Building Services Assigned, work order #25662		
B8	V-unit, paper smell	1. ODOR: Unusual or offensive odors			X		Custodians completed	11-22-16	
Kitchen restroom	Spray	2. AIR FRESHENERS: Present		X			Removed	11-22-16	
Kitchen Storage	Discolored tile	8: CEILING TILES: Stained, broken, holes, painted			X		Replaced building services	12-2-16	
C4		8: CEILING TILES: Stained, broken, holes, painted			X		Replaced building services	12-2-16	
C5		8: CEILING TILES: Stained, broken, holes, painted			X		Replaced building services	12-2-16	
Cafeteria		8: CEILING TILES: Stained, broken, holes, painted			X		Replaced building services	12-2-16	
Gym Storage	3 stained tiles	8: CEILING TILES: Stained, broken, holes, painted			X		Replaced building services	12-2-16	
Hallway near gym		8: CEILING TILES: Stained, broken, holes, painted			X		Replaced building services	12-2-16	
Cafeteria	Small stain at the stage steps					X	Building services	12-15-16	
Cafeteria	Exterior wall, paint peeling	10. CONDENSATION: Condensation or other evidence of humidity (ceilings, walls, doors, windows, etc.)				X	Building services/Painting	12-15-16	
Kitchen	Door frames dusty	6: CLEANLINESS: Dust, trash			X		Custodians completed	3-1-17	
Kitchen	Floor electrical box for serving line	23. ELECTRICAL: Electrical outlets not secured, cover missing, frayed wires on equipment				X	Electrician completed job	11-22-16	
Gym Storage	Clean and wax floor				X		Custodians completed	12-15-16	
Cafeteria	Sign letters dusty	6: CLEANLINESS: Dust, trash			X		Custodians completed	12-15-16	
Cafeteria	Restroom dirty	6: CLEANLINESS: Dust, trash			X		Custodians completed	12-15-16	
D12	Floor edges dusty, window sills dusty	6: CLEANLINESS: Dust, trash			X		Custodians completed	12-15-16	
D12 Storage	Dusty floor	6: CLEANLINESS: Dust, trash			X		Custodians completed	12-15-16	
D11 Storage	Organize, clean	6: CLEANLINESS: Dust, trash		X			Assigned to teacher	12-15-16	
D9	Dusty	6: CLEANLINESS: Dust, trash			X		Custodians completed	12-15-16	
D8	Dusty	6: CLEANLINESS: Dust, trash			X		Custodians completed	12-15-16	
D6	3 HVAC sensors-check proper operation	5: TEMPERATURE SENSORS: Blocked			X		Custodians Assigned	3-1-17	
Restroom near B5	Need to scrub, odor	1. ODOR: Unusual or offensive odors			X			12-15-16	
B4 Custodial Closet	Organize, dirty	6: CLEANLINESS: Dust, trash			X			12-15-16	